



To

Memo No: - GHS-53/2017/ 981/1

Dated : 24/07/2017

Subject: - Limited Tender for purchase of 42 Ah Batteries (Nos. 45) 12V Rechargeable, Brand- Exide

Reference to the subject cited above. You are requested to quote the rates for
45 new Batteries 12V, 42 Ah Rechargeable, Brand-Exide
Buy Back- 45 Batteries (45 Ah)

The documents of tender/quotation should be submitted as under:-

- a) First envelope super scribed titled as a **TECHNICAL BID** should contain following documents:-
1. Registration and GST No.
 2. Earnest Money Deposited (EMD) amounting to **Rs. 8000/- (Rupees Eight Thousand only)**
 3. PAN No.
 4. INCOME TAX LAST RETURN COPY (LATEST)
 5. Affidavit for having not blacklisted by Chandigarh Administration.
- b) Second envelope super scribed titled as a **FINANCIAL BID** should contain the financial rate on the prescribed Performa as shown above. The financial bid should contain rates only. Any change/overwriting in rate quoted by the venders afterwards will entail cancellation of tender document.
1. These two envelopes should be sealed and put it an outer envelope to be super scribed as **TENDER FOR BATTERIES** is opened from 24/07/2017 and closed on 02/08/2017 and the same will be opened on the next day i.e. 03/08/2017 at 11.00 AM. Tender/quotation must be sealed. Unsealed envelope will not be entertained and rejected out rightly.
 2. The tender will be opened in two parts / stages i.e. firstly, Technical bid will be opened and if documents therein are found as per the terms and conditions of tender document, then qualified firms will be eligible for opening of the Financial Bid The rates shall be firm and no price variation is allowed and replace and replacement should be done at the site, if machines carry for replace at other location no freight charges will be paid by department and damage of machine will be the responsibility of the firm.

- c) **EARNEST MONEY DEPOSIT (EMD):** TENDER SHOULD BE ACCOMPANIED WITH **EARNEST MONEY OF Rs. 8000/- (Rupees Eight Thousand only)** TO BE PAID IN THE SHAPE OF **DEMAND DRAFT** from any Scheduled Bank in favour of **DDO, GOVT. HIGH SCHOOL, SECTOR-53, CHANDIGARH** which shall be valid for one year. No firm will be exempted from submission of EARNEST MONEY DEPOSITED (EMD). The EARNEST MONEY DEPOSITED (EMD) of unsuccessful firms will be refunded immediately after finalization of the tender. No interest will be payable on EARNEST MONEY DEPOSITED (EMD).
- d) **Delivery Period:** - The replacement is required urgently but not later than two (02) weeks.
- e) **Warranty :** As per company rules. In case any fault/backup issue, the same should be replaced within 1 week of information by school.
- f) **PENALTY:** The competent authority reserves the right to impose penalties in the following exigencies:
In case the vendor fails to complete the supply within time period as given in supply order, then penalty @ 0.5% per week or part thereof subject to maximum limit of 10%, on the value of delayed portion of supply will be levied. However School Management Committee may relax the penalty clause if it is satisfied that reasons for the delay were largely due to circumstances beyond the control of vendor
- g) The rate should be inclusive of all taxes otherwise detail of taxes should be clearly shown in the financial bid. Rates of all the taxes applicable must be quoted in the quotation and same will be required to mention in the bill/invoice without change.
- h) This department has full authority to reject the tender without assigning any reason.
- i) In case of any dispute, decision of the DSE, Education Dept. Chandigarh Administration will be final.
- j) The quantity can be increased or decreased as per the actual requirement.
- k) The replace should be as per the above said specifications strictly otherwise action will be taken as per rule.
- l) The payment shall be released only after successful installation of batteries & satisfactory results are provided during 1 week. The payment will be done after completion of work and receipt of bill and sanction of the same bill from the Director School Education Chandigarh which may be credited online through Treasury directly to firm's account or through Cheque.